

Waynoka Regional Water and Sewer District

1 Waynoka Dr.

Lake Waynoka, OH 45171

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WRWSD Meeting – Friday, March 4, 2011

Vice President Ron Gloss called the meeting to order at 8:00 a.m.

Roll Call: Present: Buskey, Doughman, Gloss, T. Redick, Rider, Plant Supt. Culver & Mgr. Cahall as well as guest, P. Redick (incoming WRWSD Trustee as of April 2011)

Absent: Johnson (ex.), Kirk (ex.), & Purdin (ex.)

Minutes: The minutes of the February 12th public meeting were read and approved.

Treasurer's Report (John Buskey): The cash balance (including CDs) in the WRWSD budget totaled \$773,872.85 as of February 28th. This balance reflects a decrease of about \$41,600 from January due to a couple of annual expenses (insurance and lab certification license) and a couple of onetime expenses (final materials payment for the check valves and payment to the Plant. Supt. for unused vacation in 2010) as well as lower income due to the decision to send *minimum* payment bills to water and sewer customers late in February. The auditors will be doing the annual WRWSD audit next week.

Manager's Report (Paul Cahall): All of the automatic meter registers have been installed in all active taps. The customer billing for February was minimum rates because the software for the new automatic meter reading system is not yet compatible with the database of WRWSD customers. An update on the campground project to correct the water infiltration problem was given. A discussion regarding manpower coverage in case of the Plant Supt.'s absence (due to vacation, illness, etc.) followed. The manager was directed to pursue a contract which will provide guaranteed availability of a plant operator whose qualifications meet EPA guidelines in the absence of Culver.

Plant Supt.'s Report (George Culver): Culver shared a summary of operations for both the water and the sewer plants through several prepared graphs and reports. At the request of the Board Culver will put together a proposal to address the requirement that the flushing of hydrants and turning of the valves be done on a regular basis.

Introduction of New Resolutions and Motions: none

Pending Resolutions and Motions: none

Old Business: Gloss shared several of the changes that the Planning Committee is proposing to update the WRWSD rules and regulations. The revised/new set of rules and regs will most likely be presented to the Board in April (rather than March) after further editing is completed.

New Business: Buskey suggested that Gloss implement the procedure which the WRWSD Board has used the past several years to nominate its officers for 2011. Gloss agreed and will get the necessary information to all Board members.

Other Business: Mgr. Cahall shared that he had talked with Gilbert Esterkamp about the concern he shared at the last meeting. Cahall reassured him and the Board that there is *not* a problem getting water from Lake Waynoka hydrants to fight fires.

Adjournment: The motion to adjourn was made by Redick and seconded by Doughman. All were in favor and the meeting was adjourned at 9:20 a.m.

Respectfully submitted,

Joanne A. Coker

WRWSD Assistant Recording Secretary