

Waynoka Regional Water and Sewer District

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WRWSD Board of Trustees Meeting – Friday, June 3, 2011

President Ron Gloss called the meeting to order at 8:00 a.m.

Roll Call: Present: Buskey, Doughman, Gloss, Kirk, Purdin, Redick, Rider,
Plant Supt. Culver & Mgr. Cahall

Absent: none

Minutes: The minutes of the May 6th meeting were approved.

Treasurer's Report (John Buskey): The cash balance (including CDs) in the WRWSD budget totaled \$995,285.51 as of May 31st. This balance reflects an increase of \$20K+ since April 30th due to the receipt of \$4,266.00 in water availability income, \$3,679.00 in bond service assessments, and \$9050.00 for a new water tap and a new sewer tap. About 87.6% of the water availability fees and about 91.5% of the sewer assessment fees budgeted for 2011 have been received through May 31st. In June a bond payment of \$55K and a loan payment of \$12,500.00 for the carbon filters will be made. The CDs which are a reserve (as required by law) to cover the annual bond payments mature in July. The CDs will be reinvested at the best rate that can be found. The current rate is 4.5% for 36 months. The proposed budget for 2012 was discussed and Motion #2011-08 was made, seconded and passed. (See Motions and Resolutions below for the details.) The revised 2011 five year capital improvement plan/maintenance effort was reviewed and Motion #2011-09 was made, seconded and passed. (See Motions and Resolutions below for the details.) A draft of the WRWSD resolution to provide for bulk rate fees for water and sewer usage fees by the WPOA was reviewed and discussed. The WPOA Board will review and discuss the draft of this resolution at its workshop meeting on June 10th. Legal counsel is also reviewing this document at the present time. The 2011 water and sewer rate survey done by the city of Oakwood, Ohio (near Dayton) was shared. The rates of 63 municipalities are compared in this survey.

Manager's Report (Paul Cahall): Cahall reported that the water meter readings went much better this month. Among the reasons responsible for this improvement may be the replacement of the transmitter receiver in the truck unit (at the expense of Utility Service & Supply, Inc.) and less water in many of the pits. The center caps in the lids will be installed soon. A survey of the wireless requirements needed for WRWSD/WPOA owned buildings has been done. An estimate of costs to provide a wireless system that works and that the company that conducted the survey will guarantee will be available for review in the near future. There was nothing to report regarding the Klein vs. the WRWSD lawsuit.

Plant Supt.'s Report (George Culver): Culver requested that the Board not have any engineering related to the sewer plant expansion done at the present time. The discharge permit issued for five years by the EPA is up for renewal this year. Culver suggested that the Board wait until the EPA's report concerning the discharge requirements/suggestions is received when the permit is renewed. After review of this information the Board can determine if it is appropriate to move forward with the project.

Other Business Items:

Cahall shared that the reclamation work related to the installation of the sewer back up valves has begun.

Cahall and Buskey had no official report regarding their attendance at the Ohio Lake Community Association meeting at the end of May. However, Cahall commented, "That if anyone goes to one of these meetings you will appreciate where you live after hearing the 'stories' of other lake communities."

Gloss presented Motion #2011-10 related to the creation of a permanent shut-off fee for water and sewer services. It was decided that the fee will be \$300.00. To reconnect these services the fee will be the same as the fees for new construction. Motion #2011-10 was made, seconded and passed. (See Motions and Resolutions below for the details.)

Cahall noted that after further information was obtained engineering will not be required to create an emergency plan for either the WRWSD's back up lake or the above ground reservoir.

Buskey reported that the lighting has not yet been installed at the water tower.

Gloss presented Motion #2011-11 to approve the new Rules & Regulations Section 7.13 regarding Fire Hydrants. Motion #2011-11 was made, seconded and passed. (See Motions and Resolutions below for the details.)

Cahall asked that all information for the website be sent to the office or John Buskey. Buskey noted that Security Chief Ellis will be submitting both his monthly reports and an annual report for inclusion on the website.

The WRWSD Board agreed to pay 50% of the cost of the information technology services provided by A.J. Hartley during 2011.

A discussion regarding the WRWSD workshop meeting day and time followed. The Board decided that the new meeting day and time would be the first Thursday of each month at 7 p.m. *(Secretary's Note: After the meeting had adjourned two Board members realized they had a conflict with this meeting day and time. Therefore further discussion will be necessary.)*

Motions and Resolutions:

- Motion #2011-08 was made by Buskey and seconded by Gloss to approve the 2012 Budget with income of \$833,555.00 and expenses of \$787,284.00. The vote was taken and the motion passed with seven yea votes.
- Motion #2011-09 was made by Buskey and seconded by Purdin to approve the revised 2011 five year capital improvements plan/maintenance effort dated June 2, 2011 and to amend the operating budget as projects occur and monies are expended. The vote was taken and the motion passed with seven yea votes.
- Motion #2011-10 was made by Gloss and seconded by Redick to create a permanent shut-off fee of \$300.00 to be paid by a property owner who wants water and sewer service removed permanently from a property, as provided for in Section 8.3 of the WRWSD Procedural Rules & Regulations adopted April 1, 2011. The vote was taken and the motion passed with seven yea votes.
- Motion #2011-11 was made by Gloss and seconded by Buskey to approve the revised Rules & Regulations Section 7.13 Fire Hydrants which replaces the existing section in its entirety created by Motion #2001-04 and modified by Motion #2011-04. The vote was taken and the motion passed with seven yea votes.

Adjournment: The motion to adjourn was made by Doughman and seconded by Redick. All were in favor and the meeting was adjourned at 9:50 a.m.

Respectfully submitted,

Joanne A. Coker
WRWSD Assistant Recording Secretary