

Waynoka Regional Water and Sewer District

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WRWSD Board of Trustees Meeting – Monday, September 26, 2011

President Ron Gloss called the meeting to order at 7:00 p.m.

Roll Call: Present: Buskey, Doughman, Gloss, Kirk, Purdin, Redick, Rider, Plant Supt. Culver & Mgr. Cahall as well as guest, Tom Beresford

Absent: none

Minutes: The minutes of the September 10th meeting were approved as read.

Treasurer's Report (John Buskey): Early in September nearly \$58K in delinquent water availability and sewer assessment fees was certified to Brown Co.

Manager's Report (Paul Cahall): The lawsuit, Klein vs. the WRWSD, has been settled out of court by the attorneys and the settlement has a 'no disclosure' clause for both parties. The work being done so that all of the water meters can be read accurately and efficiently should be completed by the next public meeting of the WRWSD.

Plant Supt.'s Report (George Culver):

- Culver reported that he and a representative from the Ohio EPA spent five hours today discussing the various issues related to the sewer plant and its operation. The major points of this meeting were shared and discussed with the Trustees. The possibility of using spray irrigation is still on hold until the actual permit and the letter of recommendations are received from the Ohio EPA.
- Culver requested that the Planning Committee be available on Friday, September 30th at 2 p.m. for a field trip to Mowrystown to view their sewer plant and land application system.
- Culver shared the need to purchase several 'radio-read' meters and/or registers for various WRWSD and WPOA facilities (water plant to sewer plant, campground, rec center, lodge, etc.) that currently have meters which must be read manually. The data that will be obtained from reading the water usage with these new instruments will be beneficial in developing a more accurate water rate study as well as providing more accurate billing for these facilities. Culver was asked to research the cost of these meters. Action on this matter will be taken at the public meeting on October 8th.
- The new truck purchased by the WRWSD in July has not yet arrived. The WPOA has agreed to purchase the old truck. Mgr. Cahall was directed by the Trustees to contact legal counsel and request that a resolution declaring the old truck as surplus be written.

Other Business Items:

- Discussion of Gilbert Esterkamp's concern regarding the monthly billing statement evolved into a rather lengthy discussion of how well the present billing system meets the needs of the WRWSD. Cahall and Culver were instructed to investigate available software for billing systems that would allow the WRWSD to bill its customers separately from the Waynoka Management EDP system.
- Buskey gave an update on the water rate study which he described as 'a work in progress which won't be completed for another year'. It was noted that although there are good water production reports the water usage reports which staff can presently obtain are incomplete. Buskey will compile a list of reports related to water consumption that are needed to do a quality water rate study to assist Culver in his software research.

- Buskey then reviewed both the process of creating a budget and the progress made so far on the 2012 WRWSD Budget. Included in his presentation were recommendations concerning water and sewer rates as well as sewer tap and grinder pump fees; the changes made thus far in the WRWSD/WPOA monthly services contract from discussions with Mgr. Cahall; an explanation of an affordability study as related to monthly rates; and the assumptions that are being held to develop both the contract and the budget.
- Those Trustees 'up for re-election' were reminded to submit their applications to the Office by 4 p.m. on October 7th if they plan to run for their position.
- Cahall noted that it was necessary to manually enter last month's meter readings into the Waynoka Management EDP system which does increase the possibility of error. If a property owner expresses a concern about their reading to any Trustee, the individual should be told to contact the Office.

Motions and Resolutions: none

Adjournment: The motion to adjourn was made by Doughman and seconded by Purdin. All were in favor and the meeting was adjourned at 8:37 p.m.

Respectfully submitted,

Joanne A. Coker
WRWSD Assistant Recording Secretary