

### *Mission Statement*

The Mission of the Lake Waynoka Security Department is to provide a safe and secure environment and enhance the quality of life for the residents and guests of Lake Waynoka.

### *Values Statement*

- **INTEGRITY** - We will do the right thing, all the time, every day.
- **FAIRNESS** – We will provide everyone with the same level of service in a consistent manner.
- **SERVICE**– We will provide a high level of service to all that we come in contact with.
- **PROFESSIONALISM** – We will act in a professional manner at all times.



*Lake Waynoka Security*

## Lake Waynoka Ranger – Security Department

### Annual Report - 2010



1. Employee List
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**NOTE – Data presented throughout this report is based upon the time period April 1, 2010 through December 31, 2010. This is because the Security Department monthly activity reports that provided data for the annual report was initiated in April and continued through the end of the year of 2010.**

Lake Waynoka Ranger – Security Report

**2010 Employee Report**

The following table provides a list of employees by position and hire date. This list is accurate as of December 31, 2010.

<b>Name</b>	<b>Position</b>	<b>Date of Hire</b>
Gordon Ellis	Chief Ranger	April, 2010
David Frazier	Security Administrator	December, 2007
Paula Cox	Security Supervisor	January, 2001
Jim Hackworth	Security Officer	October, 2002
Jennifer Drew	Security Officer	March, 2005
Ron Allen	Security Officer	April, 2007
Jan Payne	Security Officer	January, 2008
Felix Witt	Security Officer	April, 2009
Bob Miller	Security Officer	September, 2009
Kenny Wilson	Security Officer	April, 2010
Bryan Rocky	Security Officer	April, 2010
John Ross	Security Officer	April, 2010
Daniel Chapman	Security Officer	September, 2010
Bruce Kiphart	Security Officer	October, 2010

NOTE: Security Officer Kenny Wilson will fill in for shift coverage during the winter/spring period when the marine patrol is not being conducted. During the spring/summer period, Security Officer Wilson serves as the Marine Patrol Security Officer.

## Lake Waynoka Ranger – Security Report

### Equipment Acquisition/New Initiatives

The following table provides a list of new durable equipment items that were purchased for the Security Department in 2010. Durable equipment is defined as a piece of equipment that has a usable life span in excess of three years and has a purchase cost of \$200 or more.

Equipment Item	Quantity	Location	Remarks
Marked Patrol Car	1	Security Dept.	2011 Chev. Impala (Marked Car 1191)
800 Mhz Mobile Radio	1	Car 1191	
800 Mhz Repeater	1	Car 1191	
800 Mhz Portable Radios	2	Security Office	Provided by County
Prisoner Separator Screen	1	Car 1191	
Emergency Light Bar	1	Car 1191	
Laser Printer/Copier	1	Security Office	
File Cabinet/lock	1	Security Office	

There were several new operational/administrative initiatives that were enacted during the year of 2010. The Lake Waynoka Police Department (contained within the Lake Waynoka Security Department) was recognized by the Ohio Attorney General's Office as a law enforcement agency. This formal recognition allows a sworn constable (Ranger) to exercise all police powers and ensures that any sworn police constable who is a member of the Lake Waynoka Security Department will be able to maintain their police commission as required by Ohio state law.

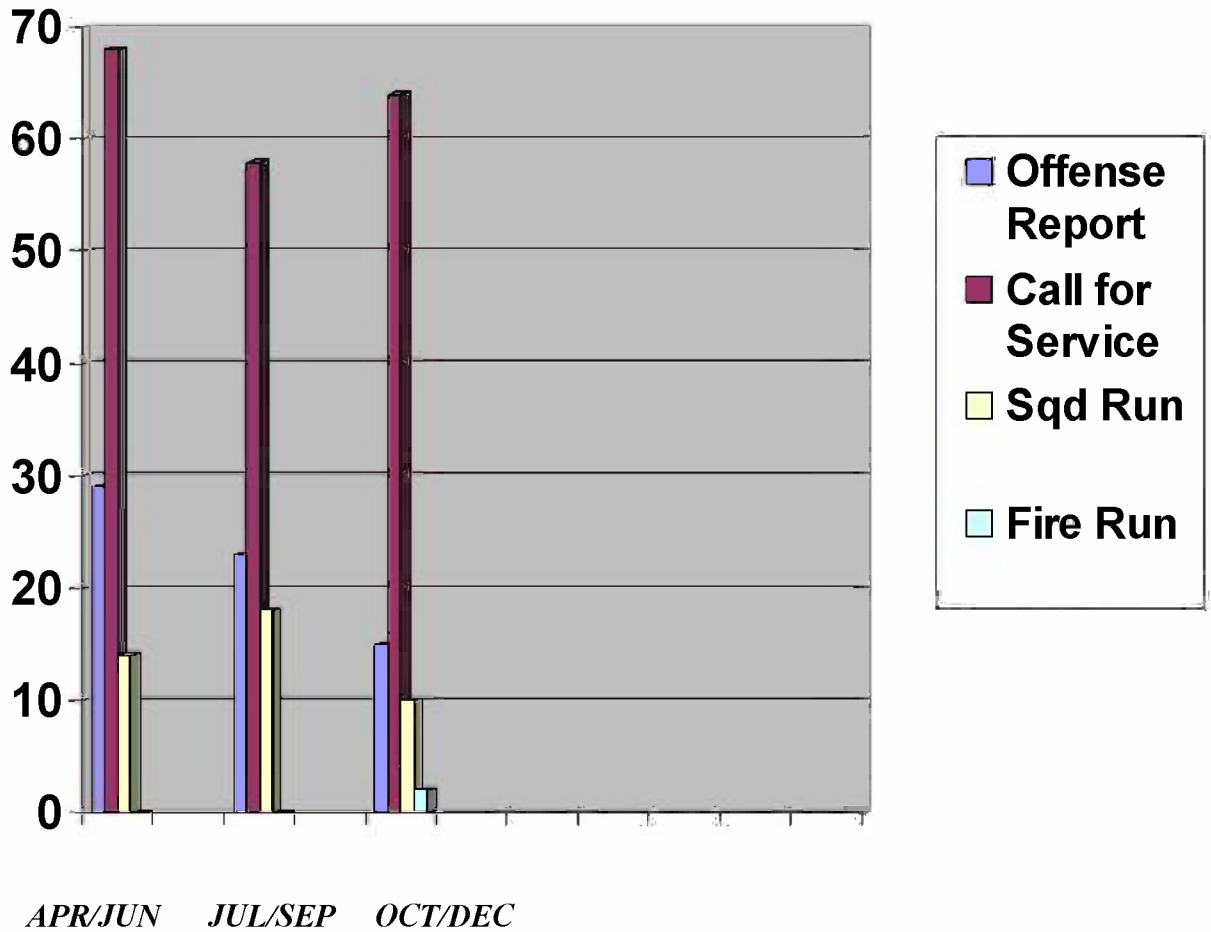
The following new administrative actions were taken during 2011.

- Development of a Security Department Mission/Values Statement.
- Development of Security Department job descriptions/task analysis for each position.
- Developed and produced a new employee training checklist/training program.
- General Order 1 – Describes the legal framework or WPOA rule/regulation for ranger and security officer operations.
- General Order 41 – Describes equipment and operational procedures to be followed by Security Department personnel.
- General Order 26 – Describes the employee disciplinary and rewards procedures.

A new security house check procedure was developed and is being used during 2010. This procedure provides for fee-based security checks of homes within Lake Waynoka.

Lake Waynoka Ranger – Security Report

**2010 Activity Report by Quarter**



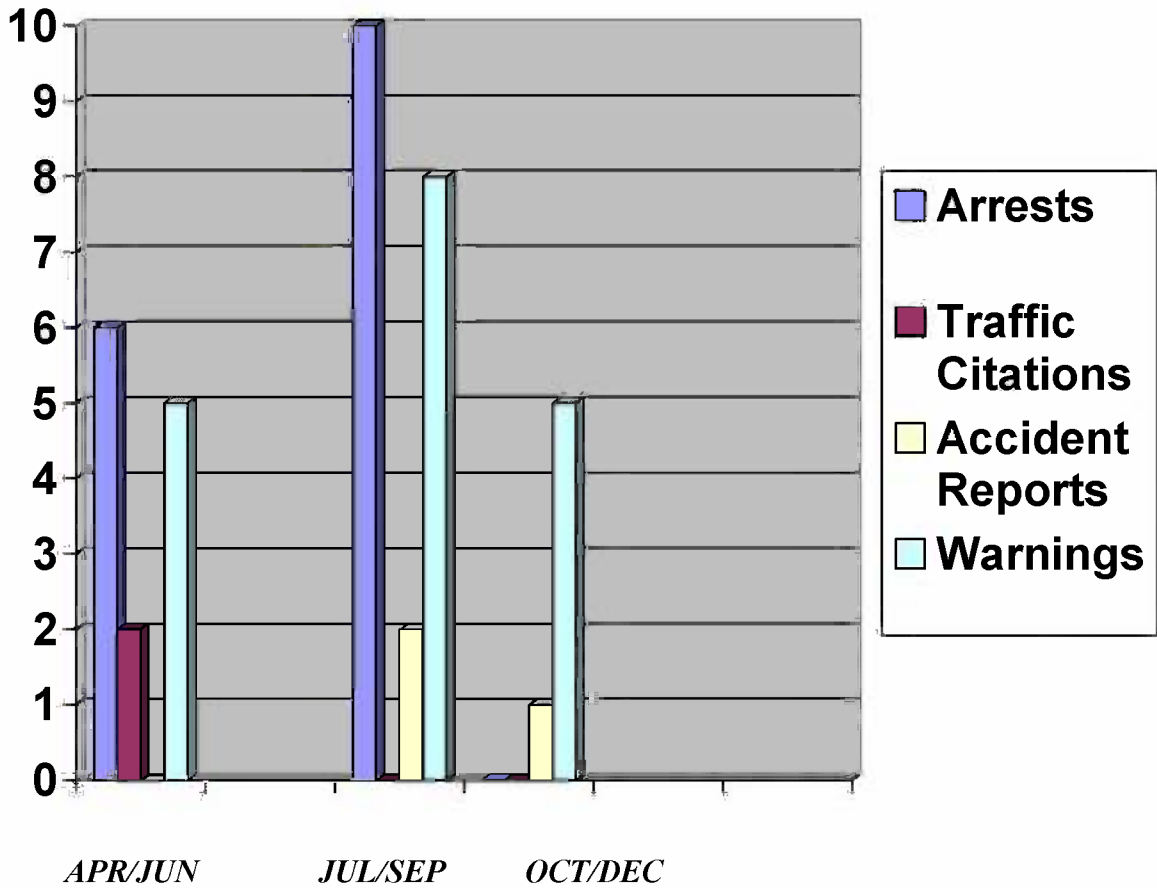
**2010 Activity Totals**

Offense Reports	Calls for Service	Life Squad Runs	Fire Runs
67	250	40	2

There were (8) EMS calls in 2010 in which basic or initial treatment was provided to the citizen by Security Department EMS personnel.

Lake Waynoka Ranger – Security Report

**Law Enforcement Activity Report by Quarter**



**2010 Law Enforcement Activity Totals**

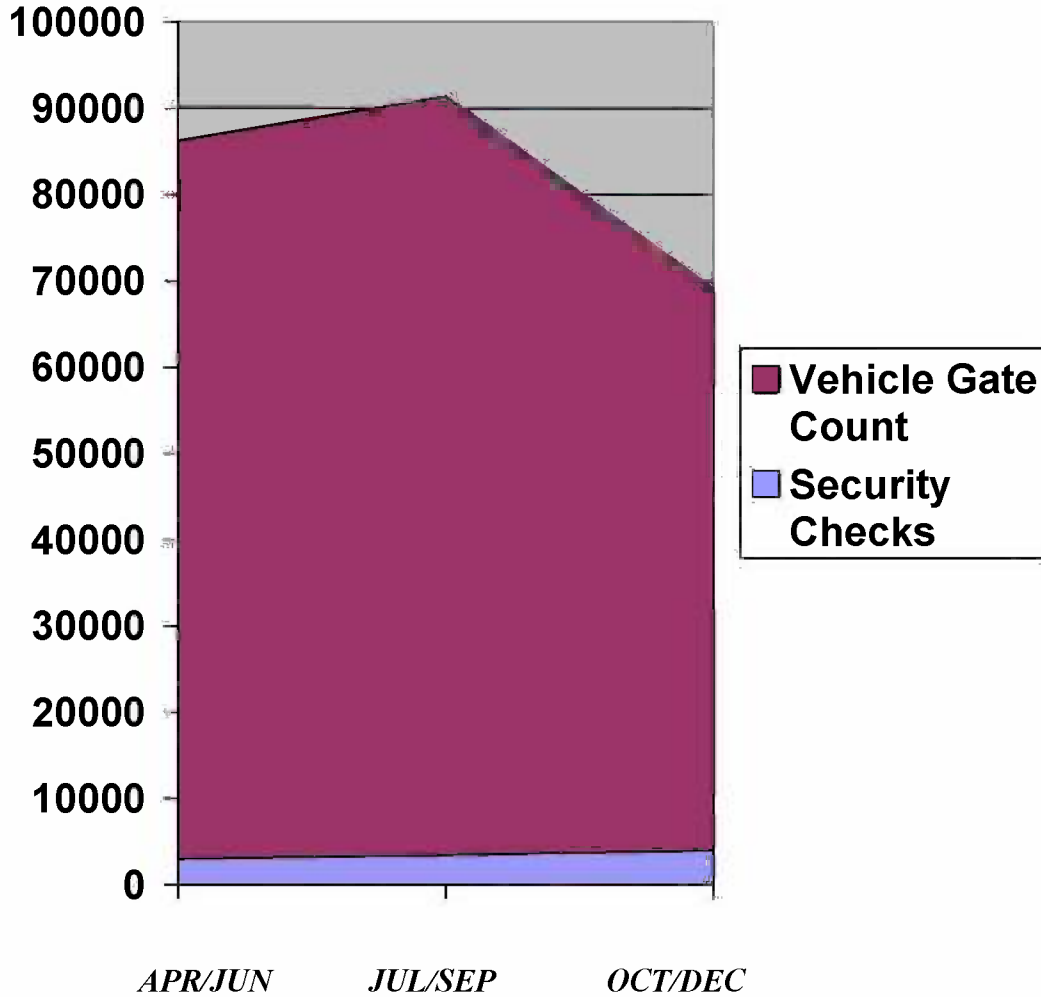
Arrests	Traffic Citations	Accident Reports	Warnings
16	2	3	18

In relation to the arrests listed, (8) arrests were felony charges and (3) arrests were for drug related charges.

The Lake Waynoka Security Department issued (4) WPOA rule violation citations during the year of 2010.

Lake Waynoka Ranger – Security Report

**Gate Count and Security Check Activity by Quarter**



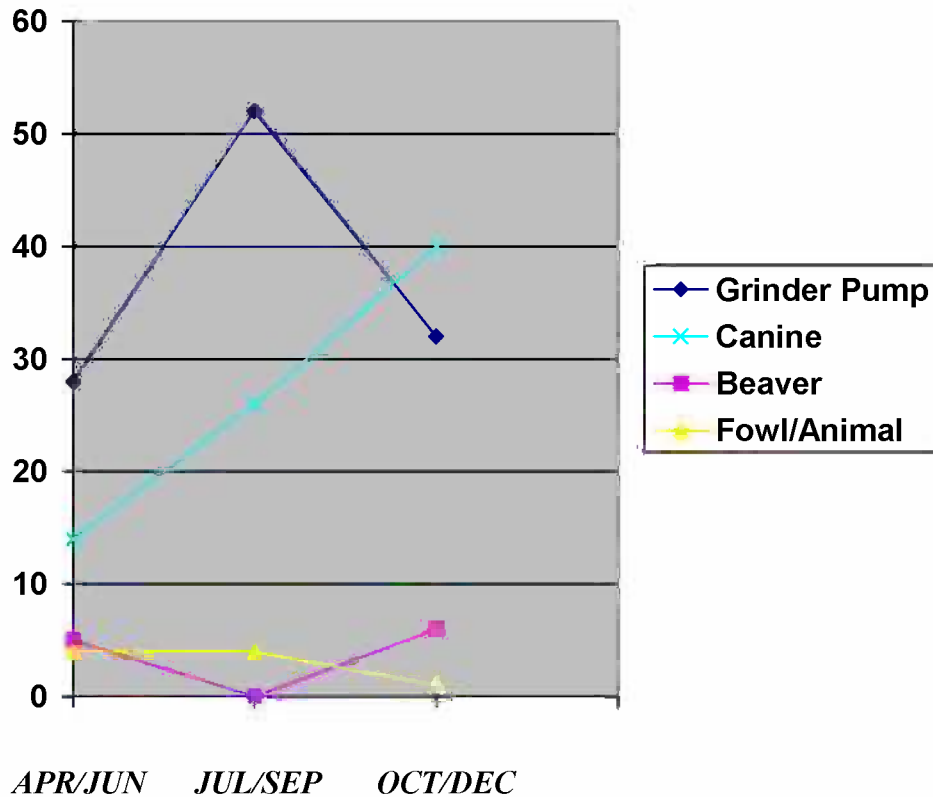
**2010 Vehicle Gate Count and Security Check Totals**

	Vehicle Gate Count	Security Checks
	236,228	10,465

NOTE – Data presented on this page is based upon the time period April – December, 2010.

Lake Waynoka Ranger – Security Report

**Grinder Pump Malfunction/Animal Complaints/Beaver Activity Report**



**2010 Grinder Pump Malfunction/Animal Complaints/ Beavers Trapped Activity**

Grinder Pump	Canine	Beaver Trapped	Fowl/Animal
112	80	11	8

Animal Complaints are divided into (3) categories which are Canine, Beaver, and Fowl/Animal complaints. Beavers that have been trapped are euthanized and disposed of outside of Lake Waynoka. This action is approved by the Ohio Department of Natural Resources due the damage that beavers can do to healthy trees.

## Lake Waynoka Ranger – Security Report

### Vehicle Report

The following table provides the total number of miles driven by each marked patrol car and the average number of miles driven per month for each marked patrol car. NOTE – Data is based upon the time period April – December, 2010.

Vehicle	Total Number of Miles Driven in 2010	Average Number of Miles Driven Each Month
Car 2191 (2002 Impala)	15,601	1,733
Car 1191 (2011 Impala)	3,795	1,897

The total amount of gasoline used by the Security Department for both car 2191 and car 1191 was 1,156 gallons.

### 2011 Security Departmental Goals

The following goals will serve and operational achievement targets for 2011.

1. Design, fund, and seek production of Lake Waynoka Security coin of achievement to recognize employees or citizens who perform an act of excellence that supports the Department mission/values statement (funding will not be from WPOA accounts).
2. Conduct a comprehensive traffic assessment of Lake Waynoka and produce a report with recommendations for traffic sign modification and emplacement to enhance traffic safety and increase roadway efficiency.
3. Develop a standardized employee evaluation system that is based upon task analysis/job description for each Security Department position.
4. Provide citizen centric patrol/police service response that elevates the level of safety and security for the residents and guests of Lake Waynoka.
5. Support and assist in efforts by fire/EMS providers to develop/operate a community based EMS unit that will speed life squad response to the citizens and guests of Lake Waynoka.